

## PGAAMCC Vendor Registration Form



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Date	First Name	Last Name
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Vendor Company Name (if different than name provided above)	Phone #
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E-mail	Mailing Address
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	Yes	No
Are you a Black-owned business?	<input type="checkbox"/>	<input type="checkbox"/>
Are you a woman/woman-identified owned business?	<input type="checkbox"/>	<input type="checkbox"/>

**Please check the events that you would like to register as a vendor for:**

- Summer Saturdays Film Series #1: Saturday 6/17/2017 - 7pm-9pm -----\$50
- Family Day, A Taste of Chocolate City: Saturday 7/1/2017 - 2pm-6pm -----\$60
- Summer Saturdays Film Series #2: Saturday 7/15/2017 - 7pm-9pm-----\$50
- Summer Saturdays Film Series #3: Saturday 8/19/2017 - 7pm-9pm-----\$50
- First Friday at PGAAMCC: Friday 9/1/2017 - 6pm-9pm-----\$50
- Summer Saturdays Film Series #4: Saturday 9/9/2017 - 7pm-9pm-----\$50
- Rated PG Black Arts Festival: Saturday 10/7/2017 - 12pm-8pm-----\$75

**Set-up, Hours, and Teardown:** Vendors must arrive as no later than one hour before event start time. Vendor is responsible for all set-up and clean-up of their space.

**Vendor Fee:** Vendor will pay a vendor fee to PGAAMCC, which must be paid **at least 5 days prior to the event date**. Vendor fee may be paid via cash, check, or credit/debit cards (Visa, Discover, Mastercard, or American Express). To complete a credit/debit payment over the phone, please call Laura Perez at (301) 809-0440 ext. 110. Vendors who register for 3 or more events **and** pay their total vendor fees in one, single transaction **will receive a 10% discount**.

**Revenue:** Vendor will keep 100% of their total vendor revenue from the event. Note: Vendor revenue will be received through direct customer sales transactions; as an independent contractor, Vendor will be solely responsible for paying any applicable tax, social security, or other payments required by law.

**On-Site Resources:** PGAAMCC will provide vendor with a table and two chairs. Additional supplies or accommodations may be available upon request.

**Liabilities:** Vendor hereby indemnifies and holds harmless PGAAMCC and its trustees, officers, employees, and agents from and against any claims, actions, damages, expenses (including reasonable attorneys' fees), liabilities and costs arising from or relating to the services provided under this agreement or the results and proceeds thereof. PGAAMCC indemnifies and holds harmless the Vendor from and against any claims, actions, damages, expenses (including reasonable attorneys' fees, costs and expenses), liabilities, and costs arising from or relating to the services provided under this agreement or the results and proceeds thereof.

If you agree to the above terms, please sign and date below. You will be emailed back a completed agreement form with a PGAAMCC signature, along with instructions for completing your vendor fee payment.

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Vendor Signature	Date
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Laura Perez, Director of Education and Programs, PGAAMCC	Date
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